

Dear Parent/Carer,

Ref: General Data Protection Regulation (GDPR)

As you may be aware there are changes to Data Protection laws being introduced this month that will apply to all groups that process personal data, including schools. The new regulations, known as the GDPR (General Data Protection Regulations), come into force on the 25th May 2018.

As part of running a school we must store and use personal data about yourself and your child. The Trust has always been fully committed to ensuring that data is safe however the new GDPR has meant that we have had to make some changes to make sure that all personal data is kept and used in a fair, legal, safe and secure way.

These are some of the areas the Trust has been working on:

- appointed a Data Protection Officer (DPO) and school champions to help with the changes and oversee the safety of data
- given training to all staff on the new rules
- written new privacy notices that will be available on all school websites
- working on improving how data is moved between different people/groups of people

We will regularly inspect how well we are following GDPR and will respond to any issues or concerns ensuring that we remain compliant at all times.

You can find out more about GDPR on the following website: www.ico.org.uk. If you have any concerns or questions please contact your child's school or the Trust DPO at GDPR@lsec.ac.uk.

Yours faithfully



Neil Miller

Executive Headteacher