

**Bromley Trust Academy
Midfield Campus
Hayes Campus
Blenheim Campus**

**Careers Education Information and Guidance
Provider Access Policy**

Responsible post holder	Executive Headteacher
Approved by Governors on	October 2020
Next Review	October 2021

Introduction

From 2 January 2018 schools and academies must provide technical education and apprenticeship providers with access to pupils in years 8 to 13. This is a requirement of the Education Act 1997 (as amended by the [Technical and Further Education Act 2017](#)).

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the schools for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

A provider wishing to request access should contact;

Mrs Michelle Graydon, Careers Leader

Telephone: 020 8290 0274 Email: michelle.graydon@bromleybeaconacademy.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Activities undertaken during the Academic Year
KS1 (Years 1 & 2)	Community afternoon Circle Time Enabling Enterprise
KS2 (Years 3,4,5 & 6)	Community afternoon Circle Time Peer Mentors Enabling Enterprise
Year 7 & 8	Transition into Secondary school Strengths & Skills Lab in a Lorry STEM learning
Year 9	Options – what next for years 10 & 11 STEPS Dragons Den - Enterprise

Year 10	IFS Lessons Work Experience Interview Skills
Year 11	1:1 Careers Interviews Visit to Skills London Tour of LSEC Careers stall at ARD CV Writing Interview Skills and Work Skills

Please speak to our Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Reception, which will then be distributed to the most appropriate place within the setting so pupils can access at an appropriate time.